



Project Acceptance and Handover Certificate

Agreement _____ · **Date** _____

1. Parties

PandaDev ("the Studio", support@pandadevhub.com) and _____ ("the Client", _____).

2. What was delivered

Service: _____

- _____
- _____
- _____
- _____
- **Live address:** _____
- **Launch date:** _____

3. Handover checklist

- ☐ The Client has reviewed the finished work against the agreed scope.
- ☐ Administrator logins have been given to the Client and the Client has changed the passwords.
- ☐ Domain, DNS and email settings are in place and documented.
- ☐ Source code and documentation are available to the Client as agreed.
- ☐ A handover walkthrough has taken place on _____.
- ☐ The Client knows how to request support and changes.

4. Open items

Small items still to be done that do not stop acceptance (the Studio completes them within 10 business days):

- _____
- _____

5. Acceptance

By signing, the Client confirms that the work has been delivered as described in the agreement and accepts it. This means that:

- the final payment of _____ is now due, within 7 days;
- the warranty period in the agreement starts today;
- ownership passes to the Client as set out in the agreement once the final payment is received;
- further changes are handled through a change order or the monthly plan.

Signatures

CLIENT

Name:

Date:

FOR THE STUDIO

Name:

Date: